



A.M.D.G.

PROSPECTUS

2024 – 2025

LORETO COLLEGE, KOLKATA

B.ED. DEPARTMENT

**7, SIR WILLIAM JONES SARANI
(FORMERLY MIDDLETON ROW)**

KOLKATA - 700 071

RE-ACCREDITATION

by

NATIONAL ASSESSMENT & ACCREDITATION COUNCIL

in 2021 - A GRADE (4th Cycle)

RECOGNITION

by

NATIONAL COUNCIL FOR TEACHER EDUCATION

GOVERNMENT OF WEST BENGAL
Education Directorate
Bikash Bhavan, Salt Lake City, Kolkata - 700 091

Memo No. 632-UGC
4P-126-UGC/99 (Pt.-II)

Kolkata, the 17th April, 2006

From : The Director of Public Instruction
West Bengal

To : The Principal
Loreto College
7, Middleton Row
Kolkata - 700 071

The undersigned has been directed to inform the college authority that as per G. O. No. 1256-Edn (CS), dt.-06-10-1999 Loreto College is considered as a 'Minority College' by the Government of West Bengal.

Bhattacharya 18/4/06

for Director of Public Instruction
West Bengal

S. Majumdar
18/4/06

LORETO COLLEGE, KOLKATA

VISION

In concordance with our Founder Mary Ward's core values of justice, freedom, sincerity, truth and joy, our goal is to form women alive to the needs of our world, with the knowledge which gives them power to act, motivated by the love which gives them purpose and wisdom in their action. We believe that:

- ❖ every woman who is empowered to her best potential proclaims the Glory of God
- ❖ our institution must be a dynamic entity, to discern changing needs and re-adjust structures and activities in response
- ❖ this demands high levels of awareness at the administrative level so that education becomes a continuous process involving staff, students and parents
- ❖ the college is a place where social justice and equal access contribute to the quality of our nation
- ❖ our institution prioritizes the practice of important human values and encourages the students to gain confidence and initiative even as they commit themselves to excellence in learning.

MISSION STATEMENT

We, in Higher Education, aim at forming informed and empowered women who respond to the needs of the universe with competence, conscience, compassion, and who persevere in 're-searching' for relevance and authenticity in a changing world.

About Us

An institution of higher education in India today, Loreto College has been **re-accredited by NAAC with grade 'A' (the last re-accreditation being 2021)**, for the 4th cycle. Loreto College, Kolkata was established in 1912 and is managed by the religious order of the Institute of the Blessed Virgin Mary. It is a Christian Minority college aided by the Government, committed to providing the highest quality education for women to enable them to develop their intellect and talents and to participate effectively and fully in society. This institution, which is now over a hundred years old, has been **awarded heritage status certified** by the KMDA. Loreto College is an affiliated, undergraduate college of the University of Calcutta. In 2016 the college received sanction from the University of Calcutta to begin a post-graduate Master's Course in English.

B.ED. DEPARTMENT

The B.Ed. Department is recognized by the N.C.T.E. and was awarded the 'B++' grade by NAAC in 2003. It was further re-accredited in 2009 with an 'A' Grade, in 2012 with an A Grade (3.26, CGPA), and in 2021 with an A Grade (4th Cycle).

It aims to provide an environment which encourages professional excellence, growth in the exercise of responsible freedom and respect for the human personality, and which inculcates values and attitudes which make for social awareness and responsibility. It also seeks to develop in its students the ability to think logically, critically and creatively, develop problem-solving skills, and to communicate effectively. By striving after character formation based on the love of God and the service of people. Loreto College endeavours to contribute to the training of citizens who live by the principles of social justice, equality of opportunity, genuine freedom, and respect for religious and moral values enshrined in the Constitution, so that all people may live with human dignity and self-respect.

Loreto College's vision of inclusive education and commitment to high academic standards has culminated in it being awarded **CPE (College with Potential for Excellence) status for the 3rd cycle. It has featured in ranking by NIRF (National Institutional Ranking Framework), MHRD (Ministry of Human Resource DEVELOPMENT) Govt. of India.**

The college has a centrally located campus of 2.75 acres with commendable infrastructure that includes spacious classrooms, a concert hall, an auditorium, health services, a computerized open-shelf library, a canteen, two staff rooms and two common rooms for students.

Loreto College has been innovative and creative in its approach to education and has an active Internal Quality Assurance Cell (IQAC) that makes a continuous effort to raise the

institutional standards and ensure quality. Student-teacher relationships are nurtured and cherished and there is an effort towards evolving an innovative evaluation pattern for the students. The college has set up Incubation centers to foster entrepreneurial talent. **Value Education** has been and continues to be a major thrust area for this institution. Governance is participative and decentralized with the management, faculty, students and stakeholders. The institution has fully qualified faculty members in keeping with UGC norms. The institution has a healthy research culture with faculty members publishing in national and international journals. Students are also strongly encouraged to publish their guided research papers.

Loreto College has changed much since its founding in 1912, but throughout its history there have been certain enduring factors: an uncompromising defence of academic and intellectual freedom, an attention to the relation between college education and the larger public issues of world order and human dignity, and a concern for the rights and privileges of women. Today the college continues to benefit from a dynamic relationship between innovation and tradition and while Loreto's basic curriculum of the humanities, arts and sciences still flourishes, the college continues to respond to the new intellectual needs of today's women by offering new courses and preparing women to fulfill their responsibilities to the local, national and global communities in which they live.

Library

The B.Ed. Department has a well-equipped and spacious Library with open shelf access. The Library has internet access, and in addition to printed books, students have access to e-books and journals. A number of prestigious international periodicals like the *Times Literary Supplement* and journals like *The Shakespeare Quarterly Studies in English Literature*, *New Literary History Notes* and *Queries* and *ELH* are subscribed to in the Library. The Library offers students both reading and lending rights.

Other Facilities

The B.Ed. Department has a Students' Common Room, a Staff Room and a conference room. The Seminar Room is Wi-Fi enabled and equipped with a white board for lectures, films and power point presentations. The classrooms have facilities for the use of laptops and projectors. Students may avail of photocopying facilities at a nominal charge within the college premises. Students also have access to a Media and Language Laboratory.

**LORETO COLLEGE B.ED DEPARTMENT
FACULTY MEMBERS**

- Sr. Christine Coutinho, M.Sc., Ph.D., B.Ed., M.A.
- Sr. A. Nirmala, M.Sc., Ph.D., B.Ed., M.A.
- Kaustuva Banerjee, M.Sc., B.Ed., M.Ed., Ph.D
- Debika Guha, B.Ed., Ph.D.
- Neeta Dang, B.Ed., Ph.D.
- Ranjita Dawn, M.Phil., Ph.D.
- Archita Roy Biswas, M.A., B.Ed.
- Suparna Ghosh, B.Ed., M.Ed., Ph.D.
- Rupa Ghosh, M.Sc., B.Ed., M.Ed., Ph.D.
- Sanghita Sanyal, B.Ed., M.Phil, Ph.D.
- Sukanya Mullick, M.A., B.Ed., M.Phil.
- Chandrani Sengupta, M.C.A., PGCACS
- Khusbu Shaw, M.A., B.Ed., M.Ed. (Guest Faculty)
- Sondipa Das, (Guest Faculty)
- Sreyanshi Mukherjee, B.Sc., Grade 8 (ABRSM), M.B.A., M.A. (Music)(Guest Faculty)
- Prajna Dutta, M.A. (Psychology), Diploma (Art Therapy), Certificate (Clinical Counselling)

ADMISSION POLICY

Admissions are made on the following basis -

An M.A. / B. A. Degree of a recognized University in three subjects and an Indian language (or another Language subject in lieu thereof). **The applicant should have studied at the Degree level the School subject for which she is opting.** Compulsory English Language is not usually an adequate qualification for language teaching. Honours level is preferable.

Applicants holding a degree from UGC - recognized Universities other than those under the West Bengal Directorate must obtain an **Eligibility Certificate / letter from Calcutta University and the Migration Certificate from their respective Universites before admission.**

Applicants from any UGC- recognized University within West Bengal other than Calcutta University require a **Migration Certificate** without which admission will not be granted.

Reservation:

A quota of seats is reserved for eligible Christian and SC/ST candidates.

Deputed teachers teaching classes V - XII from recognized schools need only apply.

Relevant documents to be submitted by deputed teachers with the application form are as follows:

- (1) Approval letter of concerned District Inspector of School,
- (2) Appointment letter,
- (3) Joining letter in school,
- (4) Managing Committee Resolution copy countersigned by the D.I. (if approved),
- (5) Released order from school duly signed by the Head Master/Secretary/Administrator/ will be submitted at the time of admission.

The Prospectus and Admission Form will be available to those selected for admission after Interview.

Age not more than 40 years as on 30 June, 2023

No age bar for Deputed Candidates.

School Subjects: ANY ONE of the following:

English, Bengali, Hindi, History, Geography and Economics.

Fluency and accuracy in English as Teaching Practice is done in only English-medium schools. English is the medium of instruction in Loreto College.

Punctuality, regularity in attendance and a sense of responsibility are essential.

Anyone who does not intend to complete the course should not join as this deprives another applicant of the opportunity to train.

In order to appear for the University examinations, a candidate needs to: a) maintain attendance as per Calcutta University regulations and b) secure pass marks in the Internal Examinations.

A period of community service is compulsory.

Each student's performance in practice teaching, internal assignments, periodical tests and term examinations must be satisfactory to apply for the University Examination.

REGULATIONS

At the time of admission, every student shall sign a declaration that she will abide by all the rules and regulations of the college and accept the decision of the Principal in all matters as final.

- ❖ All students are expected to conduct themselves in a manner worthy of a member of the college community. Such conduct is based on respect for the dignity and rights of individuals, respect for public and individual property and personal and academic honesty.

- ❖ If their behaviour outside the college adversely affects the reputation of the college, appropriate action may be taken within the principles of equity and justice.
- ❖ Indiscipline and unbecoming language or conduct in any form are sufficient reasons for disciplinary action to be taken.
- ❖ As per NCTE norms a minimum of 65% attendance at lectures is required. Students attending 55%-64% of the lectures will be considered non-collegiate and will have to pay a fee of Rs.200/- Students with attendance below 55% will not be permitted to appear for the examination.
- ❖ Absence from college must be justified in writing and if illness is the cause, a medical certificate must be submitted. Although illness or other serious circumstances may be considered valid reasons for absence, failure to submit assignments, unjustified absence from internal assessments and lectures even after a warning could result in a student being asked to discontinue the course. Those who absent themselves from tests and examinations without prior permission of the Principal make themselves liable to disciplinary action.
- ❖ Failure on the part of a student to observe rules and regulations at the time of teaching practice may also result in disciplinary action.
- ❖ Personal and Academic Integrity is important in the development of a student of the college.
- ❖ Resorting to any unfair means like giving or receiving any unauthorized assistance or possession or use of electronic gadgets (amounting to cyber-crime) during examinations will lead to strong disciplinary action by the college authorities.
- ❖ Students whose academic work falls below the required standards will be followed up, along with their parents.
- ❖ Students leaving the city for the holiday periods are expected to make their arrangements according to the college calendar.
- ❖ The college reserves the right to withdraw access to infrastructural facilities in case of misuse of such facilities.
- ❖ Catholic students are expected to avail themselves of the special facilities provided for them to enrich their lives as Catholics.
- ❖ Limited hostel seats are available for Catholic students.
- ❖ **Ragging of any sort and sexual harassment is not condonable.**
- ❖ **Those who use unfair means at examinations are liable for disciplinary action.**
- ❖ **All students are expected to dress modestly.**
- ❖ **The use of mobile phones by the pupils in the classroom is not permitted.**

**CURRICULUM STRUCTURE AND EXAMINATION PATTERN FOR 2 YEARS
B. Ed. COURSE IN WEST BENGAL FOLLOWING NCTE REGULATIONS, 2014**

COURSE & CODE	COURSE NAME	FULL MARKS		Periods per week (Exam Hours for Theory: Marks)
		Theory	Internal/Assignment/ Practicum/ Sessionals	
SEMESTER-I				
Course-I(1.1.1)	Child and Growing Up (1 st & 2 nd half)	40+40	10+10	8 (3Hrs:80)
Course-II(1.1.2)	Contemporary India and Education (1 st & 2 nd half)	40+40	10+10	8 (3Hrs:80)
Course-IV(1.1.4)	Language across the Curriculum(1/2)	40	10	4 (1.30 Hrs:40)
Course-V(1.1.5)	Understanding Discipline and Subjects(1/2)	40	10	4 (1.30 Hrs:40)
Course EPC-1 (1.1EPC1)	Reading and Reflecting on Texts (1/2)		50	4 (1.30 Hrs:40)
		Full Marks: 350		
Engagements with the Field: Tasks and Assignments for Courses-I, II, IV & V				
SEMESTER-II				
Course-III (1.2.3)	Learning and Teaching (1 st & 2 nd half)	40+40	10+10	8 (3Hrs:80)
Course-VII-(A) (1.2.7A)	Pedagogy of a School Subject Part-I(1/2)	40	10	4 (1.30 Hrs:40)
Course-VIII-(A) (1.2.8A)	Knowledge and Curriculum- Part-I (1/2)	40	10	4 (1.30 Hrs:40)
Course-IX (1.2.9)	Assessment for Learning (1 st & 2 nd half)	40+40	10+10	8 (3Hrs:80)
Course EPC-2 (1.2EPC2)	Drama and Arts in Education(1/2)		50	4 (1.30 Hrs:40)
		Full Marks: 350		
Engagements with the Field: Tasks and Assignments for Courses III, VII(A), VIII(A) & IX				
SEMESTER-III				
Course-VII-(B) (1.3.7B)	Pedagogy of a School Subject- Part-II(1/2)	40	10	4 (1.30 Hrs:40)
School Internship 20 weeks (04 Weeks at Semester-II and 16 Weeks at Semester-III) 250				
		Full Marks: 300		
SEMESTER-IV				
Course-VI (1.4.6)	Gender, School and Society (1/2)	40	10	4 (1.30Hrs:40)
Course-VIII(B) (1.4.7B)	Knowledge and Curriculum- Part-II (1/2)	40	10	4 (1.30Hrs:40)
Course-X (1.4.10)	Creating an Inclusive School (1/2)	40	10	4 (1.30Hrs:40)
Course-XI (1.4.11) Optional	Vocational/Work Education (1/2)	40	10	4 (1.30Hrs:40)
Course-XI (1.4.11) Optional	Health and Physical Education (1/2)	40	10	4 (1.30Hrs:40)
Course-XI (1.4.11) Optional	Peace Education (1/2)	40	10	4 (1.30Hrs:40)
Course-XI (1.4.11) Optional	Guidance and Counselling (1/2)	40	10	4 (1.30Hrs:40)
Course-XI (1.4.11) Optional	Environmental and Population Education (1/2)	40	10	4 (1.30Hrs:40)
CourseEPC-3 (1.4EPC3)	Critical Understanding of ICT (1/2)		50	4 (1.30Hrs:40)
CourseEPC-4(1.4EPC4)	Understanding the Self (1/2)		50	4 (1.30Hrs:40)
		Full Marks: 300		
Engagements with the Field: Tasks and Assignments for Courses- VI, VIII(B), X & XI				
Total Marks: 1300				

B.Ed. Fees Structure 2024-2025	
Fees	Fees
Admission Fees	Rs. 3000.00
University Regn. (Migration)	Rs. 200.00
University Regn. (Non-Migration)	Rs. 100.00
Caution Money	Rs. 5000.00
University Sports Fees	Rs. 40.00
PRACTICAL FEE (Annually)	
Geography	Rs. 1000.00
B.Ed. Practical	Rs. 1000.00
SEMESTER FEES	
Tuition Fees (250 x 6) Per Semester	Rs. 1500.00
Semester Fee	Rs. 12000.00

FEES

Fees are to be paid for twelve months of each year, July to June inclusive, according to University regulations. No student may send in an application for admission to a University examination unless her fees have been paid in advance to the end of the year. If a student withdraws from college, after two months of admission, one calendar month's notice must be given in writing and fees paid to the end of the academic year.

Fees once paid will not be carried over for future sessions. Fees paid at the time of admission are not refundable. A limited number of deserving students will be admitted at a reduced fee on due consideration of their family circumstances. The privilege is granted for one term only, and will not be renewed for the next term if the student's academic performance, conduct or attendance is deemed unsatisfactory. A student absent from any of the term examinations without the sanction of the Principal, or without justification, will forfeit the above privilege.

AWARDS

A number of prizes, medals, certificates and other awards are given annually for academic excellence, for commendable effort, and for proficiency in co-curricular activities. Any student may earn a special certificate by successfully completing a project of her choice under the guidance of a member of the teaching staff.

For further information check the Website:

Website : www.loretocollege.in

Email-id : loretocollege1912@gmail.com
principal@loretocollege.in

Office Timing : Between 9.30 a.m. to 11.30 a.m. daily (except Thursdays)

Address : 7, Sir William Jones Sarani
(Formerly Middleton Row) Kolkata 700 071

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